

# Ready.Set.Recycle.

## Our 5-step guide to safe & reliable electronic lost property data disposal

### Step 1

#### FREE\* collection & bulk packaging

Secure shipping boxes and labels supplied on receipt of your [Collection Request Form](#).

### Step 2

#### Goods in & recording

Inventory logged, CheckMEND due diligence check and unique ID attributed to all individual items - CCTV monitoring throughout.

### Step 4

#### Police quarantine

In line with the Recyclers Code of Conduct, any units reported as lost/stolen are held in quarantine for 28-days & then recycled accordingly.

### Step 3

#### Data erasure

Data bearing units processed using fully certified, state-of-the art data erasure software, with an emphasis on minimal destruction.

### Step 5

#### Audit reporting

Automated, itemised reporting for each and every item as standard, complete with relevant erasure certificates.

**Contact us today to discuss your needs and arrange a FREE\* collection**

+44 (0)161 710 0172 | [collections@readysetreecycle.co.uk](mailto:collections@readysetreecycle.co.uk) | [www.readysetreecycle.co.uk](http://www.readysetreecycle.co.uk)

\* Minimum quantity of 30 electronic items for FREE pick up. Book before 10am Monday-Friday for same working day collection. Collections booked after 10am will be scheduled for pick up the next day (Monday-Friday 8am-6pm).

+ Bespoke packaging solutions available on request for bulk collections of 30+ mobile devices or 4+ laptops.